



STATE RURAL EMPLOYMENT SOCIETY

MEGHALAYA

The Nodal Agency for Implementation of MGNREGA



No.SRES/MEGH.45/2015-16/50

Dated Shillong the 5th June, 2018.

ADVERTISEMENT

Applications are invited from the residents of Meghalaya having requisite qualification & experience as mentioned hereafter for the post of **State Programme Manager under CL & IBP** for a minimum period of one year (extendable).

The applicants should submit their applications along with their Bio Data & testimonials, educational qualifications, 2 (two) passport size photographs and address for communication to the office of the undersigned on or before the 29-06-2018. Applications submitted through email will also be accepted at sresmegh@gmail.com.

Name of the post :- State Programme Manager (1 post) in Tura.

Minimum Qualification :- Should have Post Graduate degree from a recognized University/ Institution in Social Work/ Sociology/ Economics/ Agricultural Economics/ Rural Development or related fields. **(Preference will be given to candidates/applicants from Garo Hills Districts.)**

Upper Age limit :- 35 years.

Experience :- Minimum of 5 years Experience in Community Leadership and Institutional Building and Rural Development or in related fields.

Other essentials :- Empathy with tribal communities and weaker sections, willingness to travel extensively in rural areas and stay in remote villages, ability to interact easily with rural people, adequate Computer skills in addition to analytical skills on issues of community mobilization and gender, proficiency in English and should know local dialect (Garo) of the respective districts, willingness to accept a minimum tenure of one year (extendable).

Nature of works :- To play a critical role in building a 'Team' of those associated with the Project Implementation in the state, to plan and administer Leadership Training programmes for Block and VEC functionaries, to coordinate and mobilize all Additional Programme Officers in their activities for social and community mobilization as such, he/she will be responsible for their performance, to organize meetings, seminars, workshops and other official events, to develop appropriate communication procedures to ensure that all team members informed regarding the policies and directions of the parent Department on CL&IBP programme, to liaise with Parent Department/ Organization and review performance of the CL&IBP, to liaise with District/ Block/ VEC/ communities to ensure conformity with project objectives and approach, assisting/ guiding communities in development of Village Institution plans, monitoring and supervision of APOs/ Block Coordinators in their activities/ trainings for community leadership, provide periodic written report on Leadership training and Institutional Building/ community mobilization to the Controlling authorities and any other task assigned by the higher authorities.

Fixed Honorarium :- Rs 30, 000/- pm.

Mission Director,
State Rural Employment Society,
Meghalaya, Shillong.

OFFICE ADDRESS: 3rd Floor, Simpli Building, Dhankheti, Shillong-793001, Meghalaya

□ 0364 – 2504171 Fax: 0364- 2504167

Helpline: 1800 345 0364 Email: megnregacell@gmail.com

via
13/6/18



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Memo No.SRES/MEGH.45/2015-16/50-A

dated Shillong the 5th June, 2018.

Copy to:-

- 1) The Chief Secretary & Chairman, State Rural Employment Society, Meghalaya for kind information.
- 2) Personnel A. R Department, Meghalaya, Shillong.
- 3) The Director, community and Rural Development, Meghalaya, Shillong for information.
- 4) The SIO, NIC, Shillong for posting the advertisement in Government of Meghalaya's website prominently
- 5) The DIPR, Shillong for publishing the above advertisement in only one issue of The Shillong Times/Salantini Janera before the 15-06-2018. Bills in triplicate may be submitted to the office of the undersigned.
- 6) Project Directors, DRDA, West Garo Hills, Tura, East Garo Hills, Williamnagar, South West Garo Hills, Ampati, South Garo Hills, Bagmara and North Garo Hills, Resubelpara.
- 7) Notice Board, Meghalaya Secretariat.
- 8) SRES website.

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State Rural Employment Society,
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